

ARNOLDS PARK, IA  
REGULAR SESSION  
NOVEMBER 14, 2018

5:30 P.M.

COUNCIL PRESENT: Adams, Christensen, Jensen, Richter, Watters. Mayor Hussong presided.  
ABSENT: None.

OTHERS PRESENT: Jeff Rose, John Franken, Gary Cooper, Barbara Lancaster, Russell Beckendorf, Brad Beck, Lynn Fillenwarth, Marjo Hietbrink, Ron Walker, Al Krueger.

Motion approving Consent Agenda consisting of Minutes, Claims, Clerks & Treasurer's reports Christensen/Adams. Ayes: Five. Nays: None. Absent: None.

Motion approving liquor license renewals for the Tobacco Shop and Fillenwarth Beach Resort, as well as, One and One pending final paperwork. Richter/Christensen. Ayes: Five. Nays: None. Absent: None.

Motion approving cigarette permit application for Rustic Lure. Adams/Watters. Ayes: Five. Nays: None. Absent: None.

IOWA GREAT LAKES BEAUTIFICATION PROJECT: Brad Beck updated the Council on the project. Design has started from the pier to Lake Street. The concept will be finished in either December or January. Four street lights along Lake Street were removed during the Roof Garden reconstruction. Beck mentioned that the Beautification group is planning to replace the street lights with new lights in 2019, and has asked the Council for a temporary lighting solution until the new lights can be installed.

SYNCHRONIZED STOPLIGHTS: Richter informed the Council that McClure Engineering stationed cameras over the summer to see where the traffic flow on Highway 71 was experiencing the most delays. It was found that the stoplight by Mau Marine in Okoboji was causing the most "bottlenecking". McClure Engineering believes synchronizing the stoplights along Highway 71 could be a possible solution to help with the traffic flow in the summer months.

PEARSON LAKES ART CENTER: No representative was in attendance.

TEAM WAVE: Team WAVE is requesting \$5,500 to help with the cost of mulch, as well as, the watering and maintenance of the hanging baskets. Gary Cooper mentioned they usually apply for and receive a grant to help with costs; however, they will not be receiving the grant this year.

MHR INSURANCE: Russ Beckendorf was in attendance to review the annual ICAP Renewal for the City. He mentioned the insurance premium is \$539.00 less than last year. Beckendorf also stated the City has never insured traffic lights, street lights or lift stations. Motion to pay ICAP renewal for 12/01/2018 – 12/01/2019. Jensen/Watters. Ayes: Five. Nays: None. Absent: None.

**HOTEL/MOTEL TAX:** On August 22, 2018 the Council passed a resolution to place on the November, 2018 General Election ballot a request to authorize the City of Arnolds Park to increase the hotel/motel tax rate from 5% to 7%. The measure was passed by a majority vote and the City needs to amend Section 10.01 of the Ordinance to reflect the change. Lynn Fillenwarth would like the Council to consider updating the Ordinance in accordance with the State Code. Consensus of the Council to table the Ordinance change and discuss further at the December, 2018 meeting.

**PEDDLERS PERMITS:** The Council discussed raising the prices of Peddlers and Transient Merchant permit fees and whether or not vendors selling locally grown produce should be exempt from the permit fees. Consensus of the Council to review the Peddlers and Transient Merchant Ordinance and make a decision at the December, 2018 meeting.

**SOLID WASTE:** Linda Nase informed the Council that some businesses are going to a trash compactor for their solid waste next spring. Town & Country uses a 3 to 1 ratio for compacted solid waste compared to un-compacted and recommended charging \$21.00 per cubic yard for compacted solid waste. Section 106.09 Discontinuation of Service is being repealed as it is covered in Section 92.10 Unoccupied Structures. **ORDINANCE NO. 18-05** AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ARNOLDS PARK, IOWA 2004, AMENDING PROVISIONS PERTAINING TO COLLECTION OF SOLID WASTE. Introduced by Richter. Seconded by Adams. The roll was called and the vote was: Ayes: Richter, Adams, Christensen, Jensen, Watters. Nays: None. Absent: None. Motion to waive 2<sup>nd</sup> and 3<sup>rd</sup> readings: Richter/Adams. Ayes: Five. Nays: None. Absent: None.

**OPTIONAL DISCONNECT ON WATER UTILITY RATES:** The rate for an optional disconnect on utilities is currently \$400.00. The water, garbage and sewer rates have all been increased in recent years. Raising the fee to \$550.00 would be more in line with the current minimums. **ORDINANCE NO. 18-06** AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ARNOLDS PARK, IOWA 2004, AMENDING PROVISIONS PERTAINING TO WATER RATES. Introduced by Watters. Seconded by Adams. The roll was called and the vote was: Ayes: Watters, Adams, Christensen, Jensen, Richter. Nays: None. Absent: None. Motion to waive 2<sup>nd</sup> and 3<sup>rd</sup> readings: Watters/Adams. Ayes: Five. Nays: None. Absent: None.

**LAKEVIEW BOULEVARD PEDESTRIAN WALKWAY:** Paula Henry was not in attendance. City Engineer, Jeff Rose stated he is waiting to hear back from the State of Iowa before the City can proceed with any plans for Phase 3. Since the area is on the U.S. National Historical Registry, Rose wants to make sure the City is in compliance in all aspects of the project.

Motion approving Pay Estimate No. 3 in the amount of \$20,221.46 to Diamond Concrete for the 2018 PCC Sidewalk Improvements – Lakeview Boulevard project per the recommendation of Jacobson – Westergard & Associates, Inc. Jensen/Christensen. Ayes: Five. Nays: None. Absent: None.

The Council reviewed the Management Agreement from the DNR. This includes the sidewalk running from the West End of Pillsbury Point Drive to Monument Drive for sidewalk improvements and maintenance in Gull Point State Park (Pillsbury Point Unit) in Arnolds Park. **RESOLUTION NO. 27-18** APPROVING A MANAGEMENT AGREEMENT WITH THE STATE OF IOWA ACTING THROUGH THE IOWA DEPARTMENT OF NATURAL RESOURCES FOR 3.86 ACRES OF GULL POINT STATE PARK (PILLSBURY POINT) FOR THE 2018 PCC SIDEWALK IMPROVEMENTS – LAKEVIEW BOULEVARD Introduced by Richter. Seconded by Christensen. The roll was called and the vote was: Ayes: Richter, Christensen, Adams, Jensen, Watters. Nays: None. Absent: None.

2018 STORM SEWER IMPROVEMENTS – WEST OKOBOJI ROAD: **RESOLUTION NO. 28-18** APPROVING CHANGE ORDER NO. 2 IN THE AMOUNT OF \$2,614.85 FOR THE 2018 STORM SEWER IMPROVEMENTS – WEST OKOBOJI ROAD PER THE RECOMMENDATION OF JACOBSON – WESTERGARD & ASSOCIATES, INC. Introduced by Watters. Seconded by Adams. The roll was called and the vote was: Ayes: Watters, Adams, Christensen, Jensen, Richter. Nays: None. Absent: None.

Motion approving Pay Estimate No. 1 in the amount of \$39,694.80 to A.B.C. Services for the 2018 Storm Sewer Improvements – West Okoboji Road project per the recommendation of Jacobson – Westergard & Associates, Inc. Christensen/Richter. Ayes: Five. Nays: None. Absent: None.

2017 STORM SEWER IMPROVEMENTS – BASCOM STREET: Motion approving Pay Estimate No. 2 in the amount of \$397.13 to A.B.C. Services for the 2017 Storm Sewer Improvements – Bascom Street project per the recommendation of Jacobson – Westergard & Associates, Inc. Adams/Jensen. Ayes: Five. Nays: None. Absent: None.

PRAIRIE LANE STORM SEWER: Jeff Rose, City Engineer, informed the Council the topographical work for the area is done and therefore, the bidding process can start for the project. Consensus of the Council to move forward with the bidding process for the Prairie Lane Storm Sewer project.

2018 STREET IMPROVEMENTS: Rose presented the Council with seven areas in the City that are in need of improvements. The estimated total construction cost to repair all of the indicated street improvements is approximately \$69,910.00. Motion to move forward with the 2018 Street Improvements: Jensen/Watters. Ayes: Five. Nays: None. Absent: None.

RESERVE OFFICER: **RESOLUTION NO. 29-18** APPROVING THE HIRING OF A NEW RESERVE OFFICER, JOSHUA LEE. Introduced by Christensen. Seconded by Richter. The roll was called and the vote was: Ayes: Christensen, Richter, Adams, Jensen, Watters. Nays: None. Absent: None.

74 HINSHAW STREET: The City approved the purchase of property at 74 Hinshaw Street in October. The current tenant will be residing at the residence for the time being and renting from the City. Motion approving a rental agreement between the City of Arnolds Park and Bill

Andersen for \$400.00 per month from December 1, 2018 thru November 30, 2019.  
Jensen/Christensen. Ayes: Five. Nays: None. Absent: None.

SAFETY MANUAL UPDATE: It was the recommendation of IMWCA that the City update their safety manual to include a "Return-To-Work" agreement. **RESOLUTION NO. 30-18 APPROVING SAFETY MANUAL UPDATE PER THE RECOMMENDATION OF IMWCA.** Introduced by Richter. Seconded by Adams. The roll was called and the vote was: Ayes: Richter, Adams, Christensen, Jensen, Watters. Nays: None. Absent: None.

PERSONNEL COMMITTEE: Nase presented the Council with updates to the Personnel Policy. They included changes to Overtime Pay, Retirement, Compensation for Off Duty Court Appearances, and Sick Leave Incentive Program, as well as, adding new policies for Cell Phone Reimbursement, Officer Involved Shooting Policy and Vehicle Impound Policy. Motion to approve Personnel Policy Updates. Watters/Adams. Ayes: Five: Nays: None. Absent: None.

URBAN RENEWAL REPORT: Motion to approve the Annual Urban Renewal Report FY2017 – 2018. Richter/Jensen. Ayes: Five. Nays: None. Absent: None.

WILDCAT STADIUM: Adams updated the Council on Wildcat Stadium. A proposal for the fence was submitted for \$5,451.00 from Michaels Fence & Supply in Sioux Falls. Adams and Tim Blankers are writing a grant proposal to the Minnesota Twins to help with the cost of the dugouts.

MISCELLANEOUS NON-ACTION ITEMS: Ron Walker presented the Council with a list a key points to discuss for the Hotel/Motel Tax Proposal for FY2019-2020. Nase informed the Council the rates for Delta Dental went up by 2%. The Planning and Zoning Commission has approved the development of a new zoning district for the Amusement Park.

Motion to adjourn: Richter/Jensen. Ayes: Five. Nays: None. Absent: None.  
Mayor Hussong declared the meeting adjourned at 7:12 p.m.

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Jim Hussong, Mayor

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Linda Nase, City Clerk