

ARNOLDS PARK, IA
REGULAR SESSION
February 12, 2020

5:30 P.M.

COUNCIL PRESENT: Christensen, Adams, Richter, Watters. Mayor Hussong presided. Jensen joined the Council meeting at 6:31 p.m. via telephone.

OTHERS PRESENT: Rick Heinrichs, Kara Rice, Al Krueger, Vicki Brevik, Amy Pas, Brad Beck, Ron Walker, Kim Wermersen, Erin Reed, Trevor Hansen.

Motion approving Consent Agenda consisting of Minutes, Claims, Clerks & Treasurer's reports. Adams/Richter. Ayes: Four. Nays: None. Absent: Jensen.

Motion approving Liquor License renewals pending final paperwork for Yesterday's, The Wine Bar and Art Gallery, Miles Inn, and Maxwell's Beach Café. Richter/Adams. Ayes: Four. Nays: None. Absent: Jensen.

RECYCLING PROGRAM WITH DICKINSON COUNTY: Kim Wermersen representing the Dickinson County Board of Supervisors presented the Council with a Contractual Agreement between the City and the County allowing for all residents of Dickinson County to utilize the City's recycling drop-off site. Consensus of the Council is to approve the Contractual Agreement pending requested changes by the City Attorney. Council will finalize the agreement in March.

BEAUTIFICATION UPDATE: Brad Beck updated the Council on the progress of the State Pier and Boardwalk Projects. Beck also supplied the Council with a revised design for the Zephyr Drive cul-de-sac area. Motion to approve the amended design of the Zephyr Drive cul-de-sac. Richter/Watters. Ayes: Four. Nays: None. Absent: Jensen.

NORTHWEST IOWA PLANNING & DEVELOPMENT COMMISSION: **RESOLUTION NO. 04-20** APPROVING THE S.H.I.E.L.D. AGREEMENT WITH NORTHWEST IOWA PLANNING & DEVELOPMENT COMMISSION. Introduced by Watters. Seconded by Christensen. The roll was called and the vote was: Ayes: Watters, Christensen, Richter, Adams. Nays: None. Absent: Jensen.

LAKES AREA DOG PARK: Amy Pas spoke on behalf of the Lakes Area Dog Park requesting funding in the amount of \$1,000 for FY2020-2021.

DICKINSON COUNTY TRAILS: Erin Reed presented the Council with the 2019 Annual Report for the Dickinson County Trails. Reed reviewed the report with the Council and thanked them for their support.

EAST BROADWAY HOLLOWES: Vicki Brevik explained to the Council that upon requesting a recycling bin from the City it was discovered that East Broadway Hollowes does not have any active garbage accounts. Curbside recycling is a benefit the City provides as part of its garbage service. Brevik stated that East Broadway Hollowes pays association fees to Dawn Harbor Villas for use of the docks, pool, and trash; it would be unfair for the City to charge them again. Consensus of the Council is to direct the residents of East Broadway Hollowes to use the recycling containers located at 700 240th Avenue.

MOOK LANE: No residents were in attendance. There have been citizen concerns of ice buildup on Mook Lane and that the trash is not always picked up. Rick Heinrichs, Supervisor of Arnolds Park Street Department advised the Council that Mook Lane is too narrow for the City plow truck to sand and that he has been looking for a piece of alternate sanding equipment that would fit into a pickup bed. Trevor Hansen of Town and Country Disposal stated that when the road is icy, it is not safe to take the garbage truck to the East end of Mook Lane; he agreed to pick the trash up at the West end. This would be a seasonal change and return to normal upon warmer weather.

STREET CLOSURE: Motion approving the closure of Lake Street for the Lake Street Farmer's Market to be held on Saturdays beginning May 23, 2020 and running through November 28, 2020. Richter/Adams. Ayes: Four. Nays: None. Absent: Jensen.

94 ALLEN AVENUE: **RESOLUTION NO. 5-20** OF INTENT TO QUIT CLAIM A PORTION OF THE SOUTH HALF OF LOT 9 AT 94 ALLEN AVENUE TO TRIBBY, LLC AND TO SET A PUBLIC HEARING FOR MARCH 11, 2020 AT 5:30 P.M. Introduced by Watters. Seconded by Adams. The roll was called and the vote was: Ayes: Watters, Adams, Richter, Christensen. Nays: None. Absent: Jensen.

PRAIRIE LANE / CIRCLE DRIVE / MIRIAM LANE / MONUMENT DRIVE STREET IMPROVEMENTS: **RESOLUTION NO. 06-20** SETTING A BID DATE OF MARCH 11, 2020 AT 10:00 A.M., WITH A PUBLIC HEARING TO BE HELD AT 5:30 P.M. FOR THE 2020 STREET IMPROVEMENTS PRAIRIE LANE, CIRCLE DRIVE, PILLSBURY POINT PARK, MIRIAM LANE, AND MONUMENT DRIVE PROJECT. Introduced by Christensen. Seconded by Adams. The roll was called and the vote was: Ayes: Christensen, Adams, Richter, Watters. Nays: None. Absent: Jensen.

ALL-TERRAIN VEHICLES AND SNOWMOBILES: In an effort to be consistent with adjacent cities, it has been requested to remove the time restrictions for all-terrain vehicle and snowmobile use. **ORDINANCE NO. 20-01** AMENDING THE CODE OF ORDINANCES OF THE CITY OF ARNOLDS PARK, IOWA, 2004, BY AMENDING PROVISIONS PERTAINING TO ALL-TERRAIN VEHICLES AND SNOWMOBILES. Introduced by Richter. Seconded by Christensen. The roll was called and the vote was: Ayes: Richter, Christensen, Watters, Adams. Nays: None. Absent: Jensen. Motion to waive the second and third readings. Richter/Christensen. Ayes: Four. Nays: None. Absent: Jensen.

GOLF CART ORDINANCE: In an effort to be consistent with adjacent cities, it has been requested to remove the time restrictions for golf cart use. **ORDINANCE NO. 20-02** AMENDING THE CODE OF ORDINANCES OF THE CITY OF ARNOLDS PARK, IOWA, 2004, BY AMENDING PROVISIONS PERTAINING TO GOLF CARTS. Introduced by Richter. Seconded by Christensen. The roll was called and the vote was: Ayes: Richter, Christensen, Watters, Adams. Nays: None. Absent: Jensen. Motion to waive the second and third readings. Richter/Christensen. Ayes: Four. Nays: None. Absent: Jensen.

POLICE DEPARTMENT RESERVE OFFICER: Police Chief Al Krueger hired Larry Ackerman as a reserve officer. **RESOLUTION NO. 07-20** APPROVING THE HIRING OF A NEW POLICE RESERVE OFFICER. Introduced by: Christensen. Seconded by: Watters. The roll was called and the vote was: Ayes: Christensen, Watters, Richter, Adams. Nays: None. Absent: Jensen.

BUDGET FY 2020-2021: Mayor Hussong opened the public hearing at 6:05 p.m. No comments written or verbal were received. Mayor Hussong closed the public hearing at 6:06 p.m. **RESOLUTION NO. 08-20** APPROVING THE FY2020-2021 MAXIMUM PROPERTY TAX DOLLARS. Introduced by: Adams. Seconded by: Richter. The roll was called and the vote was: Ayes: Adams, Richter, Christensen, Watters. Nays: None. Absent: Jensen.

URBAN RENEWAL AMENDMENTS: **RESOLUTION NO. 09-20** APPROVING AN ENGAGEMENT AGREEMENT WITH AHLERS AND COONEY, P.C. ATTORNEYS FOR THE CITY OF ARNOLDS PARK URBAN RENEWAL/ECONOMIC DEVELOPMENT – AMENDMENT NO. 2 TO THE URBAN RENEWAL AREA #1 AND AMENDMENT NO. 2 TO THE URBAN RENEWAL AREA #2. Introduced by: Watters. Seconded by: Richter. The roll was called and the vote was: Ayes: Watters, Richter, Christensen, Adams. Nays: None. Absent: Jensen.

PERSONNEL COMMITTEE RECOMMENDATIONS: The personnel committee met on February 5, 2020 and reviewed the requests from the Public Employees Relations Board. After much discussion, it was recommended that the full and part-time employees received a 3% cost of living raise with the exception of the Zoning Administrator at 15%, City Clerk at 13%, and Librarian at 15%. Additionally, all full-time and part-time employees shall receive a longevity pay increase of 2% for every five years of continuous employment with the City beginning with their ten-year anniversary. Employees who have already passed their ten, fifteen, twenty, twenty-five, and thirty-year anniversaries will be moved into those levels on July 1, 2020. **RESOLUTION NO. 10-20** APPROVING COST OF LIVING, WAGE INCREASES, AND LONGEVITY PAY EFFECTIVE JULY 1, 2020. Introduced by: Watters. Seconded by: Richter. The roll was called and the vote was: Ayes: Watters, Richter, Christensen, Adams. Nays: None. Absent: Jensen.

FUNDING REQUESTS FOR FY2020-2021: **RESOLUTION NO. 11-20** ESTABLISHING A POLICY FOR LIMITING THE AMOUNT OF GENERAL FUND CARRY OVER AND THE AMOUNT OF MONEY ALLOTTED FOR OUTSIDE FUNDING REQUESTS, AND AMENDING RESOLUTION NO. 09-14. Introduced by: Adams. Seconded by: Richter. The roll was called and the vote was: Ayes: Adams, Richter, Christensen, Watters. Nays: None. Absent: Jensen. **RESOLUTION NO. 12-20** APPROVING AND ADOPTING THE DISTRIBUTION OF HOTEL/MOTEL REVENUE AND AMENDING RESOLUTION NO. 09-19. Introduced by: Richter. Seconded by: Adams. The roll was called and the vote was: Ayes: Richter, Adams, Christensen, Watters. Nays: None. Absent: Jensen. The Council reviewed the funding requests for FY2020-2021. Motion approving the 28E Agreements and funding requests for FY2020-2021 totaling \$76,799 as follows: Dickinson County Emergency Management - \$5,271, Dickinson County Landfill Commission - \$12,128, Dickinson County Trails Board - \$5,057, Northwest Iowa Planning and Development Commission - \$563, Rides - \$3,375, SHIELD - \$11,525, Water Quality Commission - \$14,800, Blue Water Festival - \$2,000, Bedell Family YMCA - \$1,000, CAASA - \$2,000, Discovery House - \$500, Dickinson County EMS Association - \$1,000, Historic Arnolds Park, Inc. - \$1,000, Iowa Great Lakes Corridor - \$4,530, Iowa Great Lakes Chamber of Commerce - \$5,000, Lakes Area Dog Park - \$1,000, Pearson Lakes Art Center - \$2,000, Meals on Wheels - \$2,500, Trees Forever - \$1,000, Upper Des Moines Opportunity - \$500, Upper Des Moines Opportunity Book Club Program - \$50. Richter/Adams. Ayes: Four. Nays: None. Absent: Jensen.

Jensen joined the Council meeting at 6:31 p.m. via telephone.

POSSIBLE REAL ESTATE TRANSACTION: Watters motioned to go into closed session pursuant to Iowa Code 21.5 (j) to discuss the purchase of a particular real estate where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property. Watters/Adams. The roll was called and the vote was: Ayes: Watters, Adams, Christensen, Richter, Jensen. Nays: None. Absent: None. Council went into closed session at 6:33 p.m. Motion to return to open session at 7:04 p.m. Adams/Watters. The roll was called and the vote was: Ayes: Adams, Watters, Christensen, Richter, Jensen. Nays: None. Absent: None. During closed session, a bid amount was authorized and a representative was selected. Motion was made to appoint Michael Jensen as the acting representative of the City pertaining to a potential real estate transaction. Michael Jensen has pledged any commission from the transaction back to the City. Watters/Richter. Ayes: Watters, Richter, Adams. Nays: Christensen. Abstain: Jensen.

Jensen left the Council meeting at 7:06 p.m.

MISCELLANEOUS NON-ACTION ITEMS: Nase informed the Council that Josh Espelund has submitted his resignation from the Planning and Zoning Board effective March 27, 2020, as he is moving out of state; his term ends January 01, 2023.

Motion to adjourn: Richter/Adams. Ayes: Four. Nays: None. Absent: Jensen.
Mayor Hussong declared the meeting adjourned at 7:16 p.m.

Jim Hussong, Mayor

Linda Nase, City Clerk