

ARNOLDS PARK ZONING PERMIT REVIEW

Application No. _____

Recommend Approval

This permit application requires a: Variance Special Exception Use Permit

Forwarded to: Northwest Iowa Planning on _____; Board of Adjustment on _____;

Planning and Zoning Board on _____.

City of Arnolds Park, Iowa Application for Zoning Compliance Permit

Phone: (712) 332-2341 156 N. Highway 71, PO Box 437 Arnolds Park, Iowa 51331 Office Hours: 8am – 4pm

1. LOCATION OF PROPOSED IMPROVEMENTS

Street Address _____ Zoning Classification _____
Legal Description _____ (Lot) _____ (Block) _____ (Subdivision)

2. APPLICATION IS MADE BY

Name: _____ owner/developer/agent
(Please circle one)

If applicant is not the owner, please list owner's name and address: _____

Street Address: _____

City, State, Zip: _____

Phone or Contact Number: _____

Contractor (Name & Phone #): _____

3. REASON FOR ZONING PERMIT

This permit is for: ___ New Construction ___ Fence ___ Driveway ___ Sign
___ Structural Alterations ___ Building Addition ___ Move/Relocate Bldg.

Please describe in DETAIL the proposed building activities for this permit application
(e.g. build new house, erect new garage, etc.; and please provide type of construction and building dimensions)

Size and total square feet of the proposed structure or building: _____

Height of proposed structure or building: _____
(Note: Height of a building or structure is that distance measured from the lowest ground level to the highest point)

Valuation of proposed structure, building or improvements: \$ _____

Please provide a visual depiction and text of any signs for the proposed building or structure.

4. LOT OR PARCEL INFORMATION

Lot Size _____ (sq.ft.) Front Lot Width _____ Rear Lot Width _____ Lot Depth _____

Structure will be set back _____ feet from FRONT lot line

Structure will be set back _____ feet from REAR lot line

Structure will be set back _____ feet from LEFT SIDE and _____ feet from RIGHT SIDE

Structure will be set back _____ feet from nearest structure/building on the lot (occupied or unoccupied)

Present Land Use: _____ Proposed Land Use: _____

- PLEASE CONTINUE ON THE NEXT PAGE -

SITE PLAN:

Application for a zoning compliance permit will be accompanied by a detailed site plan in accordance with Article XIII of the Arnolds Park Zoning Ordinance. Accessory uses, buildings and structures, interior remodeling projects, and those exterior projects that do not change the size, cubic content or building footprint are exempt from site plan requirements. Site plans should include at a minimum:

- Property boundary lines, dimensions and total area
- If substantial topographic change is proposed contour lines at no more than 5’ may be requested by city staff
- The availability and location of existing utilities
- The proposed location, size, shape and type of all buildings or structures
- The total square feet of building floor area, both individually and collectively
- The number of dwelling units, bedrooms, offices, etc.
- Existing buildings, rights-of-way, street improvements, utilities, easements, or drainage ways
- Parking areas, number of parking spaces proposed and type of surfacing to be used
- Walkways, driveways, lighting, walls, fences, signs and other man-made features used in landscape
- Location and type of hard landscaping to be used for screening purposes
- Walls, fences or other artificial screens to be used as buffers with proposed height and materials to be used
- All side-yards must show and maintain a five (5) feet clear zone.

Other considerations pertinent to the proposed use may be requested by the zoning administrator.

See the following page for sample site plan

ZONING COMPLIANCE PERMIT FEES:

Permit fees shall be paid at the time the permit application is submitted to the City of Arnolds Park. Zoning permit fee amounts may be obtained from City Hall. No construction shall commence until the zoning compliance permit has been approved and the fee has been paid to the city.

The undersigned applicant, by signature, indicates his/her agreement to the conditions outlined in this permit, and will adhere to the Arnolds Park Zoning Regulations. The applicant also acknowledges understanding and agreement of: *That this permit is valid ONLY for the project as presented to and approved by Arnolds Park; AND that any changes made to either the site plan submitted or the construction/improvement/usage authorized by this permit must be reviewed by Arnolds Park for compliance and authorization prior to commencement of construction; AND that it is the intent of the applicant to build the structure(s) noted on this form in accordance with the plan(s) submitted for the usage(s) indicated; AND that ANY unauthorized changes to the approved plan, usage noted, or to the parcel /land/site plan as presented renders this permit null and void.*

Approval of a Zoning Compliance Permit shall be valid for a period of six (6) months. The permit shall be void if the use applied for has not commenced construction within six months of approval of such permit, unless an extension has been obtained from the zoning administrator.

Applicant Signature (or Authorized Representative)

Date

ARNOLDS PARK ZONING COMPLIANCE PERMIT APPROVAL (FOR USE BY THE CITY OF ARNOLDS PARK ONLY)	
This application and site plan presented by the applicant have been reviewed for compliance with the Arnolds Park Zoning Ordinance and is determined to be in compliance with the regulations.	
This permit application is: <input type="checkbox"/> Approved <input type="checkbox"/> Denied as presented on this date: _____	
Signed: _____ Arnolds Park Zoning Administrator	
Copy Sent to Applicant on: _____	
Zoning Permit Fee Paid: <input type="checkbox"/> Yes <input type="checkbox"/> No \$ _____	
Special Exception Permit Required <input type="checkbox"/> Yes <input type="checkbox"/> No Variance Required <input type="checkbox"/> Yes <input type="checkbox"/> No	

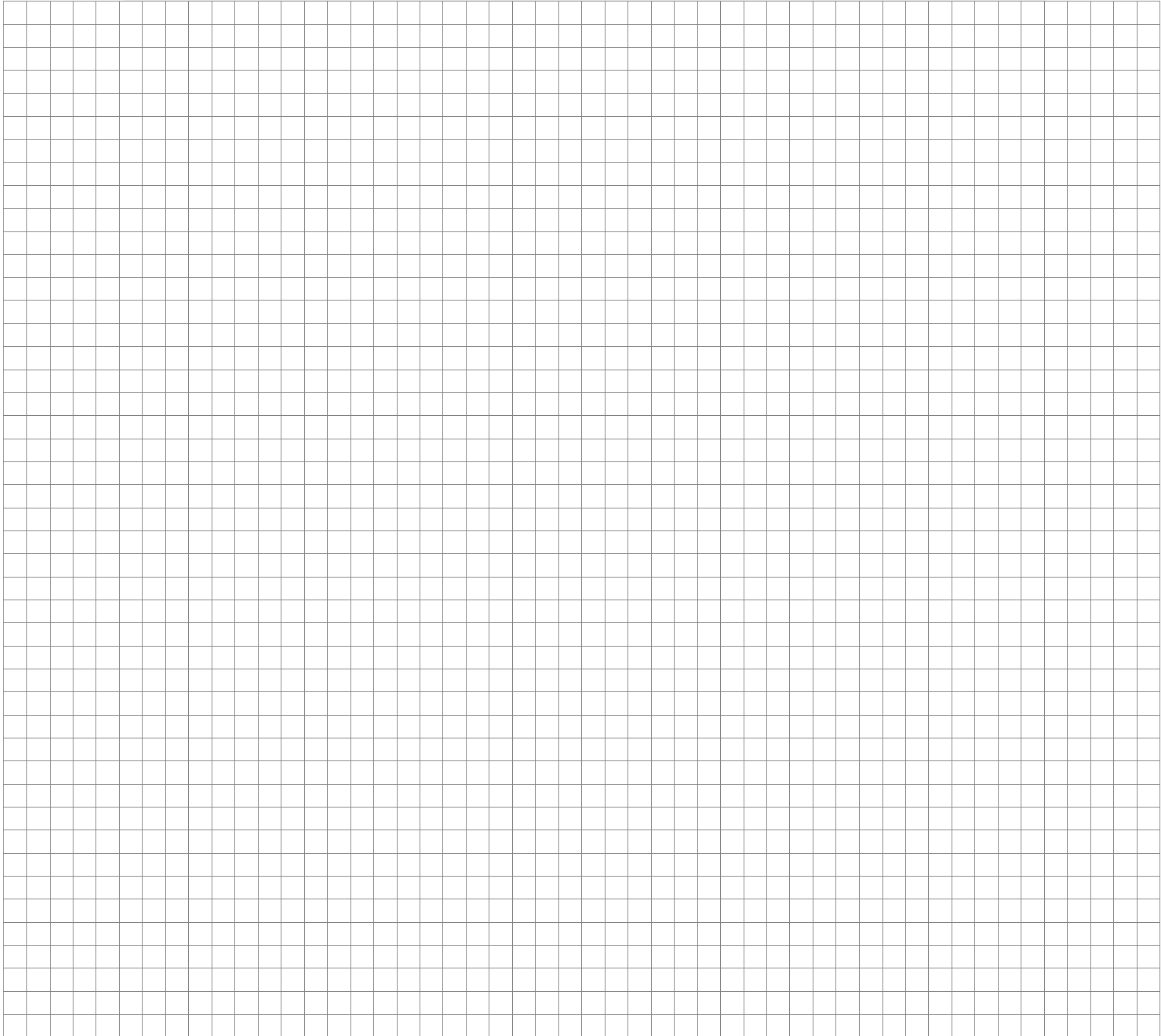
City of Arnolds Park
Zoning Compliance Permit - Site Plan

Applicant: _____

Address: _____

Please Submit below a sketch plan in support of your building permit application, showing the actual shape and dimensions of the lot on which the construction will take place.

1. Show streets, with street names, if any on proper sides of the lot or parcel
2. Show property lines and dimensions of the lot or parcel
3. Show locations of existing and proposed new structures, and their distances from the lot lines
4. Show locations of existing and proposed accessory buildings (if any), and distances from main building and lot lines.
5. Show locations of utility and any other permanent access easements.
6. Show details of fences, shrubs, walls or other devices used for screening (if applicable).



Scale: One box equals two feet (2'), unless otherwise specified. Attach additional pages if necessary.