

SHELTER HOUSE RENTAL POLICY AND AGREEMENT  
 City of Arnolds Park  
 156 N Hwy 71 ~ PO Box 437 ~ Arnolds Park, IA 51331  
 (712) 332-2341

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Type of Event: \_\_\_\_\_ Start: \_\_\_\_\_ End: \_\_\_\_\_

Shelters are available from 8 am to 11 pm. No reservations for Central Park on the following holidays: Memorial Day Weekend, July 4<sup>th</sup>, and Labor Day Weekend.

Shelter (circle one):    Central Park            Sawmill Park            Abbie Gardner            Wildcat Stadium

		<u># of Days</u>				
Cleaning Deposit		_____	x	\$50	=	_____
Abbie Gardner	Shelter	_____	x	\$15	=	_____
Sawmill Park	North Side	_____	x	\$15	=	_____
	South Side	_____	x	\$15	=	_____
	*** Kitchen	_____	x	\$10	=	_____
	Pickleball	_____	x	\$50	=	_____
Central Park	Shelter	_____	x	\$100	=	_____
	*** Kitchen	_____	x	\$50	=	_____
Wildcat Stadium	Ballpark	_____	x	\$50	=	_____
	Concession	_____	x	\$50	=	_____
***Contact City Hall				Total Due		\$_____
prior to event to obtain				(-) Cleaning Deposit		_____
the code for the kitchen.				(-) Rental Fee		_____
				Balance Due		\$_____

(Separate Check)

A \$50 cleaning deposit (separate check), shelter house agreement, and a **non-refundable shelter rental of at least one-half of the rental fee** are due at the time the reservation is made. The date(s) requested will not be reserved until the deposit, one-half rental fee, and agreement are received. The \$50 cleaning deposit will be returned if no additional cleaning/repair charges have incurred. The balance of all fees must be paid before the day of the event or you will not be able to use the shelter(s).

1. Shelter houses cannot be used for business ventures without City Council approval.
2. Shelter houses cannot be sub-leased at any time.
3. Beer and Wine only; no Liquor or Kegs without City Council approval.
4. Clean up of the shelter house must be immediate. Picnic tables must be clean and returned to their original locations, kitchen area cleaned, and garbage taken to the dumpster.
5. If, at the sole discretion of the City of Arnolds Park, clean up that is in addition to the normal clean up after events is necessary, you may be charged additional fees.
6. The undersigned will pay for any damages to the facility caused by their use of the community rooms.
7. No parking on the grass at any City Park.
8. Camping allowed only at Boater's Access park.

I, the undersigned, have carefully read and understand the terms and conditions of this agreement. I agree to fully abide by the terms of the agreement. I have voluntarily executed this agreement.

Contracting Party: \_\_\_\_\_ Date: \_\_\_\_\_

City of Arnolds Park: \_\_\_\_\_ Date: \_\_\_\_\_